



**Scottsdale Housing Agency**  
Paiute Neighborhood Center  
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WEB [www.ScottsdaleAZ.gov](http://www.ScottsdaleAZ.gov) search "Housing Choice Voucher"

## ***Checklist - How to Make Portability Easy*** **City of Scottsdale Housing**

### **1.) Learn as much as possible about the area you are planning on moving to prior to submitting your portability request.**

- a. Why this location?
- b. Will I be able to find a rental easily?
- c. Where will I live while I'm waiting for Section 8 to approve my unit?
- d. Do I have money to cover all moving expenses?  
(i.e. deposits for rent & utilities, hotel, moving van, first month's rent, food)
- e. Will I be able to tolerate the weather?
- f. Is there sufficient medical care for my needs?
- g. Are there employment opportunities that will suit me?

### **2.) Make contact with the Housing Authority (where you wish to move) and gather the following information:**

- a. Housing Authority Mailing Address \_\_\_\_\_
- b. Phone & Fax Numbers \_\_\_\_\_
- c. Name of Contact Person and Phone Number \_\_\_\_\_
- d. Will they be billing or absorbing incoming vouchers? \_\_\_\_\_
- e. What is their Payment Standard \$ \_\_\_\_\_ for your bedroom size \_\_\_\_\_?
- g. How soon can an appointment be scheduled Date \_\_\_\_\_ Time \_\_\_\_\_ and what is their policy &/or procedure regarding portability.

